

**Colorado Council on High School/College Relations**  
**Executive Committee Meeting**  
**Daniels Fund, Room 137**  
**June 24, 2010**  
**9:00 a.m. – 11:30 a.m.**

**Members Present:** Ari Rosner-Salazar, Bill Hathaway-Clark, Stephanie Cuddihy, Vaughn Toland, Gully Stanford, Lisa Scott, Bill Leitheiser, Terry Ruch, Jay Stooksberry, Kim Ostrowski, Ryan McCoy, Mindy Marshall, Shannon Holtmann, Timalyn O'Neill, Cathy Nabbefeld, Nicole Wilgenbusch, Katy Craig, Shawn Rodwell

**Guests:** Bridget Black

**Proxies:** Ari Rosner-Salazar for Andy Burns and Rick Sciacca, Lisa Scott for Katie Mitchell, Nicole Wilgenbusch for Misty Sellden and Kerri Spore

**Minutes**

- I. Call to Order – Ari Rosner-Salazar**
  - Meeting was called to order at 9:04 a.m.
  
- II. Approval of Minutes and Agenda Additions – Ari Rosner-Salazar**
  - Minutes were approved.
  
- III. Updates**
  - a. DHE – Gully Stanford**
    - Charles Dukes, Matt McKeever and Gully will be in Alamosa June 30 to discuss Concurrent Enrollment/ASCENT options. Some colleges are moving forward: FAQs posted on CDE website. Questions to Charles or Matt. [dukes\\_c@cde.state.co.us](mailto:dukes_c@cde.state.co.us) [matt.mckeever@dhe.state.co.us](mailto:matt.mckeever@dhe.state.co.us)
    - ICAP "trifecta" moving forward: good resources at [www.CollegeInColorado.org](http://www.CollegeInColorado.org) and [www.cccs.edu](http://www.cccs.edu). Charles, Lauren and Julia are traveling around the conferences with workshops. Info: Charles.
    - Misti sends regrets. College Invest hosting workshops on Education Cents. See <http://www.educationcents.org/>
    - Higher Education Association of the Rockies and CASE, July 27 and July 28-29. Please plan to attend! Also, please encourage your leadership. CASE will have a P-20 strand - ICAPs, Concurrent Enrollment, PreCollegiates and Partnerships.
    - BriAnne Bradenberg starts as Metro, Larimer, Weld CiC Coordinator July 19.
    - College In Colorado hosting a series of trainings: also, see new webinars and other resources recently posted.

- Higher Education Strategic Plan looking to endorse recommendation for college-level ICAP. See reports at <http://highered.colorado.gov/dhedefault.html>
- Note remarkable Denver Scholarship Foundation Story at [http://www.denverpost.com/search/ci\\_15361534](http://www.denverpost.com/search/ci_15361534)
- See handouts from Gully attached to minutes

**b. CESDA – Ryan McCoy**

- Seeing if we are willing to sponsor their symposiums; no specific levels, just looking for funds
- \$640 raised through fundraiser

**c. ACT – Robin Boren via email**

- No report

**d. RMACAC – Cathy Nabbefeld for Susan Boyle**

- This month Rachel Gibson, our Conference Chair, is meeting with different colleges in CO who are interested in hosting next spring's conference. We are planning on moving to a model where we have the conference hosted on a college campus. We should have an announcement about the date and location by next month's meeting.
- Looking at other possibilities/locations for Denver Spring College Fair
- Denver will be hosting the 2012 NACAC conference and RMACAC President, Susan Boyle is putting together a list of folks who would like to serve on the local arrangements committee. If you or someone you know loves to plan events, college tours, etc... and would like to help out for the conference, please email Susan at [sboyle@naropa.edu](mailto:sboyle@naropa.edu)
- We are in the midst of our membership renewal process. If you haven't renewed your membership or know colleagues who would like to join, please visit [www.rmacac.org](http://www.rmacac.org).

#### **IV. Committee Reports**

**a. Admission Practices – Terry Ruch**

- No report.

**b. Annual Conference – Misty Sellden via email**

- Registration costs are the same as last year (grads & retirees one-day is \$45)
- In response to some suggestions that we try to be pro-active in getting out-of-the-area folks to the AC...I will look into how much a charter service would be to bring in folks from Colorado Springs/ Grand Junction areas...I have worked with charters in the past, and in the old days (as it has been a few years!) we could reserve and then cancel. I will bring updates to our next meeting where we can discuss further. Part of my thinking is by moving the conference a few miles away (generically

speaking) are we really granting more access to our members? Would we be "granting" more access if we offered a way for folks to get to the AC (especially during the winter months) by offering a charter pick-up for an additional and nominal fee? More to come, and your thoughts are welcome...

- Keynotes are set- Andy Long for Thursday and Marcus Straub for Friday- Both are doing sessions as well
- Committee will meet in July
- Looking for sponsors for the conference

**c. College Day/Night – Tara Holmes/Andrea Salazar-Morgan via email**

- Member registration was sent via email to 2-year and 4-year colleges on Wednesday, May 26. The deadline for Member colleges to register for the Day/Night programs is Friday, July 9<sup>th</sup>. To date, 19 colleges plus College in Colorado have returned their registration. A deadline reminder email will be sent to the following Members colleges on Friday, July 2:

- Aims
- Colorado Christian
- Colorado College
- Colorado State – FC and Pueblo
- CC Aurora
- Fort Lewis
- Front Range CC
- Lamar CC
- Mesa State
- Metro State (received reg.)
- Naropa
- Pueblo CC
- Air Force Academy (received reg.)
- CU Boulder, Denver, Colo. Springs
- DU
- Update for Day/Night Non-members:

Non-member registration went live a little later than we had hoped, on June 14. The deadline to register is August 15. Registrations are coming in!

**d. Counselor of the Month – Lisa Scott for Misti Ruthven**

- Lisa Scott for April!

**e. Counselor Workshops – Mindy Marshall for Dana Trujillo**

- Reg. will be live on or before 7/1/10
- Finalizing afternoon sessions to print reg. brochures

**f. Elections and Recognition – Vaughn Toland**

- Still looking for: one person to run for District 1 rep., two people for District 3, two people for District 5, one person for postsecondary, one person for secretary
- Looking at doing elections through SurveyMonkey this year; concerns re: paper vs. electronic; indicate who is allowed to vote on each ballot? Get stats from Shanna on last year's ballots received; Concerns/suggestions, send to Vaughn

**g. Financial Aid/CAFAA – Misti Ruthven via email**

- No update.

**h. Government Relations – Ryan McCoy**

- Money is there; started meeting for Day at the Capital (looking at February); partnering up with RMACAC and counselors, but looking to also partner with CACTE to have all educators together in one place at one time
- Get educators more acquainted w/their legislators; partner w/Adams County consortium that will host a breakfast with reps from Adams County; should happen in August
- Put together a resolution standing against 60, 61 and Prop. 101; Ryan will put together a pro/con sheet to distribute
- In August, we are inviting the Higher Ed. Access Alliance
- See handouts from Ryan attached to minutes

**i. Handbook Distribution – Kim Ostrowski**

- About 600 handbooks for 09-10; will deliver 200 to CACTE conference in July; Mapleton Schools will want 80 as well; 30 will go to other foundation; College Summit will receive 105; will make calls to see if some other colleges would like some as well

**j. Handbook Revision – Mindy Marshall**

- Proofing moving right along; RMCAD is only school that hasn't responded to second proof
- Front section of handbook is being updated for the first time in a long time
- On schedule for August delivery

**k. Membership – Jay Stooksberry**

- At 357 members; plateau at the moment; 33 associate members, 34 college/univ. members, 290 HS members
- Focusing on folks who participate in Day/Night fairs that haven't renewed
- 1 associate membership application from Gold Crown Foundation: mission is to educate youth through sports and enrichment programs; located in Belmar area; motion made to approve; second; motion passes

- l. Professional Development – Lisa Scott**
  - Committee now consists of three tri-chairs: Lisa Scott, Katie Mitchell and Lil Malers
  - Update from Amy (via Bill H-C.): two very successful programs last week: KOO II (35 participants), and a great bus tour w/20 participants later in the week that visited Regis, UNC, CSU, CU, Mines and DU; as always, very thankful of Council’s partnership
  
- m. Public Relations – Stephanie Cuddihy for Emily Forbes**
  - June newsletter went out; working on bios for scholarship winners
  - Ordering new tablecloths in the new fiscal year
  
- n. Scholarship – Katy Craig**
  - Profiles will be coming
  - Working on logistics of getting checks to colleges and universities
  - Will be testing new ‘email received’ form for HS counselors
  - (Bill H-C.: thank you letter from 2006 scholarship winner); discussion about how to keep in touch with past winners
  
- o. Technology –Shawn Rodwell & Timalyn O’Neill**
  - Lot of content update, posting new job openings
  - Added annual conference update; rebuilding legislative updates; perhaps creating link on website for scholarship winners to respond?
  
- V. Representative Reports**
  - **University** – *Katie Mitchell via email*: Will be one of the tri-chairs for the Professional Development Committee.
  - **Four Year** – *Andy Burns via email*: No report.
  - **Two Year** – *Ashley Maloney via email*: No report.
  - **Private HS** - *Skip Zickmund (not present)*: No report.
  - **Post-Secondary at Large** – *Bill Leitheiser*: No report.
  - **HS District 1** – *Kerri Spore (not present)*: No report.
  - **HS District 2** – *Mark Thompson (not present)*: No report.
  - **HS District 3** – *Lisa Scott*: No report.
  - **HS District 4** – *Shawn Rodwell*: No report.
  - **HS District 5** – *Rick Sciacca via email*: No report.

- **HS District 6** – *Nicole Wilgenbusch*: No report.
- **HS District 7** – *Shannon Holtmann*: No report.

**VI. Treasurer’s Report** – *Bill Hathaway-Clark*

- Balance sheet as of June 21, 2010:  
 Total assets = \$358,891.38  
 Total income = \$3,500.36  
 Total expenses = \$5,351.48  
 Net income = \$-1,851.12

**VII. Old Business**

- Discussion on Council Policy Analysis Concept – How To Take Positions as Council: table for now
- Values Group - Discuss Draft: table until August
- Directors & Operators (D&O) Insurance Discussion: move to authorize Bill to implement insurance as soon as possible; motion passes

**VIII. New Business**

- Charles Dukes (CDHE) on ASCENT/Concurrent Enrollment Program**: table for next meeting
- RMACAC Spring 2011 Location (DU is unavailable)**: Looking at locations for Sunday, May 1<sup>st</sup> (after RMACAC conference on 4/28, 29 and 30)
- Bridget Black (CiC) on College Application Month 2010**: Moving forward with it; consensus that there was confusion about fees being waived; we’re going to do a **College Application Month (October)** as opposed to a singular week; one of the goals is to make sure that students are prepared for the application process; want to make it clear that we are not asking colleges or universities to waive fees; handbooks for counselors will be distributed that will include everything both the counselors and the students will need (see attached pdf’s for more information); asks for colleges and universities to consider giveaways during the month
- Upcoming Meetings**
  - No July meeting
  - Friday, August 27<sup>th</sup> @ 1:00 – 3:30 p.m. (at Daniel’s Fund)
  - Friday, September 24<sup>th</sup> @ 1:00 - 3:30 p.m. (DU Counselor Workshop)
  - Thursday, October 28<sup>th</sup> @ 9:00 – 11:30 a.m. (TBA)
  - Thursday, November 18<sup>th</sup> @ 9:00 – 11:30 a.m. (TBA)
  - Friday, December 3<sup>rd</sup> during Annual Conference

**IX. Adjournment** – *Ari Rosner-Salazar*

- Meeting was adjourned at 10:58 a.m.