

Colorado Council on High School/College Relations –
Executive Committee Meeting
Auraria Campus, Tivoli Student Union – Room 640
January 14th, 2011
1:00 – 3:30 p.m.

Members Present: Ari Rosner-Salazar, Bill Hathaway-Clark, Misty Sellden, Stephanie Cuddihy, Ricky Mott, Katie Mitchell, Ashley Maloney, Shawn Rodwell, Rick Sciacca, Nicole Wilgenbusch, Tara Holmes, Misti Ruthven, Jay Stooksberry, Timalyn O’Neill, Terry Ruch, Karen Khuu, Kristin Myers, Tiffany Kingrey, Shannon Holtmann, Barb Edwards, Kim Ostrowski, Katy Craig, Vaughn Toland, Gully Stanford

On conference phone: Ryan McCoy

Guests: Melissa Quinteros (CESDA) **Proxies:** N/A

Minutes

- I. **Call to Order** – *Misty Sellden*
- II. **Introductions** - *All present*
- III. **Approval of Minutes and Agenda Additions** – *Misty Sellden*
 - Minutes approved
- IV. **Treasurer’s Report** – *Bill Hathaway-Clark*
 - Job as treasurer is to help us (as Council members) do our job; maintains the books (through QuickBooks); spends about 8-10 hours a week on Council matters; welcomes interest from others who may want to be treasurer!
 - 5 different accounts: reserve account (around \$250,000), checking account, savings account, JBP account (around \$17,000), and Cynthia Gayles account (around \$10,000)
 - Handed out monetary transmittal form and mileage, lodging and meal reimbursement form (mainly for use by high school counselors)
 - Balance sheet as of January 12, 2011:
Total assets = \$370,814.59
Total income = \$22,316.50
Total expenses = \$38,403.77
Net income = \$-16,087.27
- V. **DHE/CiC** – *Gully Stanford*
 - Joe Garcia to be Executive Director, succeeding Rico Munn (as well at Lieutenant Governor)
 - He has proposed bringing on Dr. Matt Gianneschi as a kind of chief-of-staff

- Governor has created Education Leadership Council to succeed P-20 Council, to be chaired by Joe Garcia and staffed by Lt Gov's and Gov's Office. Exec Order posted at <http://www.colorado.gov/cs/Satellite/GovHickenlooper/CBON/1249674959203>
- Both Governor Hickenlooper and Lt Gov Garcia have emphasized their support for implementation of Higher Education Strategic Plan
- ICAPs: Sen. King running a bill to clarify requirements around College Readiness and Remediation
- ICAPs: Per Assessments Attributes adopted by State Board and CCHE, ICAPs will be part of the Assessment System to replace CSAPs
- Counselor Corps funding: still in budget – RFP for 2011 is out – contact Charles Dukes dukes_c@cde.state.co.us and see <http://www.cde.state.co.us/scripts/thescooparchive/TheScoop.asp?date=1/12/2011>
- College in Colorado:
 - Linda Fraser hired to coordinate trainings linda.fraser@cic.state.co.us
 - Winter/Spring Trainings being scheduled
 - Liliana Diaz has joined CiC and CAT as shared North Central/North East Regional Coordinator

North Central/ East	Lili Diaz
Metro	Bri Bredenberg
El Paso and Eastern Plains	Mackenzie Altman
Southern “Tier”	Maria Elena Rivera
Western Slope	Timpi Webber
- Counselor Office Makeover #2 (see flyer)
- ACT Test Prep Scholarship returns (see flyer)
- College Friday is April 8
- PreCollegiate Conference: coming along nicely – many thanks to Ryan, who serves on the Steering Committee
- Working on “call-in” event for Latino Students with CSU and Univision
- Congressman Polis to host North Metro Feria March 12
- CiC is working with CTE on 2nd Annual Creative Careers Festival, February 25 at King Center, Auraria – College Theatre/Art Depts are encouraged to have (free) tables – Contact Michael Bautista mpb477@aol.com
- Website updates (see below)
 - College Goal Sunday info on What's new
 - On the Scholarships! page, I added the Fairview HS Scholarship list, which is extensive and the HSF Rising Star Scholarship info
 - Pre-Collegiate conference information is on Training, Outreach and Resources as well as the For Professionals page

- Outreach regional map and item about regions on both the TOR and For Prof page
- College Friday save the date item
- In About Us/Pressroom, Backgrounders – link to New Final Regulations on Program Integrity and Ready, Willing and Unable to Serve report
- In For Professionals/Resources, Financial section the item about the new national strategy for financial literacy
- On the Prepare for College Page (on College Planning tab), a section for veterans resources
- By month's end, all the changes to financial aid 101 pages should be completed. I also added a "Scholarship Off-site Resources" section to the Find Scholarships page.

VI. ACT – Robin Boren (not present)

- No update

VII. RMACAC – Susan Boyle (not present)

- No update

VIII. Committee Reports

a. Admission Practices – Terry Ruch and Karen Khuu

- No report

b. Annual Conference – Ricky Mott

- First meeting on 1/13/11; discussed results/evaluations about 2010 conference; talked about locations, guest speakers, theme ideas; people really liked the location
- Summary:
 - 197 respondents
 - For 25% of the respondents, the 2010 conference was their first Annual Conference
 - Highlights from the questions (on a scale of 1 to 5, where 5 is the highest/most favorable response)
 - 57% gave the hotel location a "5"
 - 82% gave facilities a "5"
 - 51% gave on-line registering a "5"
 - Stacey Lestina General Session- 27% gave a "4"
 - Andy Long General Session- 31% gave a "4"
 - 57% gave President's Reception a "5" (nothing to do with the free drinks, I am sure J)
 - 65% gave Casino Night a "5"
 - Thursday Dinner earned a "5" by 47%
 - Friday Lunch earned a "3" by 29%

- Cheryl Lovell, Friday General Session 27% gave a “2”, and 26% gave a “5”
 - Marcus Straub, Friday General Session 20% gave a “3”, 26% gave a “5”
 - **Overall Ratings-** 1% awarded “2”; 11% awarded a “3”; 43% awarded a “4”; 40% awarded a “5”
- Flash drives (from presentations) will be going out soon
- c. **College Day/Night** – *Tara Holmes (Andrea Salazar-Morgan not present)*
 - Retreat coming up on 2/10/11 (apologies to Day at the Capital people); day/night calendar will be mapped out
- d. **Counselor of the Month** – *Misti Ruthven*
 - December: ?
- e. **Counselor Workshops** – *Tiffany Kingrey for Dana Trujillo*
 - Finalizing 2011 workshop schedule
- f. **Elections and Recognition** – *Ari Rosner-Salazar*
 - Web link to nomination form will be available
- g. **Financial Aid** – *Misti Ruthven*
 - Main change for FAFSA (which is out and ready): if they can pre-populate using the IRS data-match, they want to do this – if they are selected for verification, they won’t have to input more information
- h. **Government Relations** – *Ryan McCoy*
 - Gully: see DHE update for government update
 - Day at the Capital: 2/10/11; everything is ready to go, but seats are limited, so please RSVP/register through CSCA website
- i. **Handbook Distribution** – *Kim Ostrowski*
 - Have about 1000 handbooks left; if counselors want to use them for junior nights, we can get them to the counselors, they can sell them and we can pick up the leftover books/cash later
- j. **Handbook Revision** – *Mindy Marshall (not present)*
 - No report
- k. **Membership** – *Jay Stooksberry*
 - New membership year has started – all renewal letters have been sent
- l. **Professional Development** – *Lisa Scott via email (Andy Burns and John Happs not present)*
 - Susan Hunt, John Happs, Pam Decker and myself ran the pre-conference session for new high school counselors. Unfortunately, we had a smaller

number in attendance than expected from registration, but it went well. We asked the participants to rank in order the topics they were most eager to discuss, and then the four of us gave information and led discussions on those topics (which included ICAP, recommendation letters, college going culture, 504/IEP transition to college, and professional development). Naturally, we could have used even more time. ☺

- Katie Mitchell had a group run the pre-conference session for new college admission counselors with her, so she can tell you how that one went (Katie: went well thanks to speakers; they filled 3 ½ hours with useful information!)
- I'm not sure about Katie, but both Lil Malers and I would like to stay on the professional development committee (but I only served as a chair person for this year). John Happs has agreed to step up as chairperson; Andy Burns has agreed to co-chair

m. Public Relations – Tiffany Kingrey

- Newsletter will come out in February; if you would like to have anything included, please send Tiffany's way

n. Scholarship – Katy Craig

- Scholarships are given!
- Katie will be retiring as scholarship chair; feelers out for new chair
- Ari developed very useful survey; got great responses

o. Technology – Shawn Rodwell and Timalyn O'Neill

- Phone access for meetings – info was passed out; if meetings will be held in different buildings, we need to consider purchasing a converter (analog to digital)
- Consider Skype instead?
- Phone will be purchased as committee action

IX. Representative Reports

- **University** - *Katie Mitchell*: No report
- **Four-Year** – *Tara Holmes*: No report
- **Two-Year** – *Ashley Maloney*: No report
- **Private HS** - *Skip Zickmund (not present)*: No report
- **Post-Secondary at Large** – *Kim Ostrowski*: No report

Districts 1-7

- **District 1** - *Kerri Spore (not present)*: No report
- **District 2** - *Mark Thompson (not present)*: No report
- **District 3** – *Kristin Myers*: No report
- **District 4** - *Shawn Rodwell*: Wants to thank everyone for voting for Shawn for Counselor of the Year; turned over money to school
- **District 5** - *Rick Sciacca*: No report
- **District 6** - *Nicole Wilgenbusch*: No report
- **District 7**: *Shannon Holtmann*: No report

X. New Business

- CESDA Proposal (Melissa Quinteros):
 - Non-profit organization; serves low-income, minority students throughout Colorado; provide college awareness and planning presentations, scholarships and host minority symposiums
 - Also host annual conference – members are mostly 2 and 4 yr. college reps
 - Similarities and differences between CESDA and Council; we have had an unofficial partnership, as CESDA started from Council
 - How can we maximize what we do and turn it into a partnership? How could we work better together?
 - Night fairs – look at joining
 - Would Council be willing to sponsor a half-day symposium by CESDA?
 - Questions/discussion from Council members
 - Any contribution from Council would be appreciated – no set amount being requested
 - Council members: review and we will discuss for 2011/12 funding
- Credit – discuss offering credit at both workshop and annual?
- Voting rights – in earlier version of bylaws, at time for final vote, only executive members are allowed to vote
 - Identifying proxies: should we continue to use proxies? Should we quorum (in Council's case, that would be nine voting members)?
 - **Adhoc committee created to:** write new bylaw(s) omitting proxies and adding the role of quorum in voting procedures; decipher role of president in the voting process; clarify voting members; clarify voting responsibilities of membership at large

XI. Old Business

- Non Member Day/Night Fair Policy
 - Discussion re: how to rewrite policy to delineate a) who is a member and who is not a member and b) who to invite as non-members to fairs
 - **Create three categories:** 1) member category, 2) non-members who are regionally accredited category and 3) for profit/not regionally accredited category

XII. Adjournment – *Misty Sellden*

- Meeting was adjourned at 3:38 p.m. by Misty Sellden