

Colorado Council on High School/College Relations
Executive Committee Meeting
University of Denver
January 18, 2008, 1:00 – 3:30 p.m.
Minutes

Executive Members Present: Shanna Hamblin, Susan Hunt, Dana Trujillo, Mark Thompson, Shawn Rodwell, Jennifer Read, Jessica Gerber, Jenny Smith, Kelly Dunham, Bill Hathaway-Clark, Vaughn Toland

Chairs and Co-chairs Present: Vikki Otero, Anna Jansen, Katy Craig, Judy Ransom, Aimee Rogers, Andrea Salazar Morgan, Barb Edwards, Kim Ostrowski, Gully Stanford, David Dollins, Patrick Flores

Guest: Matt Zavala

- I. Call to Order – Shanna Hamblin**
The meeting was called to order at 1:05 p.m.
- II. Approval of Minutes and Agenda Additions – Shanna Hamblin**
- III. Treasurer’s Report – Bill Hathaway-Clark**
 - If you need reimbursements, please submit your original receipts and either mail those to Bill or give them to him at the monthly meeting. There is also a reimbursement report that can be downloaded on the website and needs to be filled out (don’t forget to have the committee chair sign it, if appropriate). He will usually send a check to you within a week.
 - We are in better shape after the annual conference than we were a year ago. We are in great shape. The conference did very well. The corporate sponsors were a big help, giving over \$22,000. For the conference the net was -\$1,169, which is very good. Historically, the deficit has been about \$20,000, so this is tremendous.
 - Next year’s budget will be looked at in the next few months (because the budget runs from July 1-June 31, rather than January – December.)
- IV. DOHE Update – Gully Stanford**
 - College In Colorado stuff is moving forward. The statewide pre-collegiate conference is coming on March 14th. College Friday will be April 11th.
- V. CESDA Update – Anna Jansen**
 - Their goal is to reach out to students that are traditionally underserved. Their directory addresses some of the issues of these students. They would love to see a stronger partnership with CCHS/CR. The current

events to talk about are their two symposiums they held this year. They were very successful, in spite of the fact that the one in Colorado Springs was held on a day during snow.

VI. New Business

A. Legislative Day – talk about during government relations

VII. Committee Reports

A. Uniform Application – *Timalyn O' Neill*
No Report

B. Technology – *Vaughn Toland*

- Alex at Regis is working on a re-design of the website. He will have more time to focus on it in about a month.
- There may be someone interested in taking over as the technology chair. His skills are very good, and he could really help us. His availability depends on a job situation. If you know anyone else that might do it, let Vaughn know.

C. Scholarship – *Katy Craig*

- There are very few applications so far. The deadline is postmarked January 31 so there will likely be many more coming in lately. (Boettcher has just named their 72 finalists.)

D. RMACAC – *Shanna Hamblin*

- The conference will be April 17-19 and it has a great location.
- Shanna is now planning the Denver fair and would love some volunteers. If you would like to help, please let her know.

F. Public Relations – *David Dollins*

- The Colorado Council poster is being followed up on. 17 inch X 11 inch: 4-color (500 copies) is \$895, 3 color (500 copies) is \$690, black and white (500 copies) is \$580. This does include the cost of the design work. Should this be just for members or all high schools? Shanna asked Bill if we have plenty of money. He said that we have the money to go for the 4-color. Maybe we could give the poster to members, but offer it for sale to the non-members. On the other hand, it could be good advertisement to the non-members to encourage them to join. That would be a good way to serve all the students in Colorado. We are deciding after discussion to only have member institutions on the map.

G. Professional Development – *John Fuller*

- John sent a thank you for the Hall of Fame award, as well as congratulations for the conference.
- KOO: one will be this year. It will be at Regis June 9-12. If you want to register, let Kelly Dunham know. She will try to get a registration form on

the council website soon. (Vikki Otero mentioned that there was some interest in a similar kind of training for new college counselors. Barb Edwards used to do a training like that, but it has been awhile, so she would support the idea of doing a training again).

H. Membership – *Matt Zavala*

- “College Zapps, LLC” is applying for an associate membership. They have a single questionnaire that is used to fill out college applications, for a fee to the student. We do not see how this particularly assists high school students in Colorado. Is there any advantage to using this tool? We are asking Andrew to contact them to see if there are any additional benefits that are not already being promoted by counselors for free. We are going to wait to make a decision until Andrew gives us more information.
- There is a dilemma that we have two databases. One is at CSU (all high schools), and Bill has a list with just the lead contact from each school. Bill sends all his updates to CSU. Bill was thinking we might be duplicating our efforts. Jim from CSU is also trying to make a list of all the college contacts, as well. Barb can send Jim the latest version of the college directory. We will leave all the directory information with Jim Zimmer and if anyone needs it, go to CSU.

I. Handbook Revision – *Vikki Otero*

- The updating process starts very soon. If you want to look at Vikki’s timeline, let her know. There should be an August 8th delivery. We now have an ISSN number so we are now a serial. She is not sure if we have to renew the copyright every year, but she will find out soon. Would anyone like an acknowledgment for Cynthia? One comment is that having the awards at the annual conference was probably sufficient.
- There are a good number of handbooks left. If counselors need any for Junior Night or any other events, let Kim or Patrick know. Those books are available for \$5 rather than \$10.
- Because of the number of leftover books, we are wondering if we should print 5,000 rather than 6,000? We can decide anytime before July 25th. We will wait to make our decision.
- Patrick was wondering about a CD version. We had one before. It is tough to make it searchable, etc. They are cheap, but they might not be that useful. Are people still using the book? The high school counselors in the room still find it very useful. What about putting it on the website, and letting members have access.

J. Handbook Distribution – *Kim Ostrowski & Patrick Flores*

No additional report

K. Government Relations – *Shanna Hamblin*

- There is an opening for the chairperson of government relations.

- Pat Steadman had presented to us about helping us as an interest group representative to the legislator. We need to let him know what our interest is. Do we want to go forward with hiring Pat? We are asking Katie to resend out the notes she made in November, and we can put it on the agenda in November.
- Legislative day is Feb. 13th. Jessica Gerber can help work with Molly and be our representative at legislative day.
- Jessica Gerber can be the chairperson for Government Relations for this year.

L. Financial Aid- CAAFA – *Aimee Rogers*

- Judy will be helping Aimee.
- College Goal Sunday is the 2nd Sunday in February at 14 locations across the state.

M. Elections and Recognition – *Susan Hunt*

No news but a thank you from Eve Pugh.

N. Counselor Workshops – *Dana Trujillo*

- Colleen Denzin has retired from UNC and from the committee. Dana is going to chair by herself, but her committee is going to support her.
- She handed out the Fall 2008 Counselor Workshops: 9/12, Mesa State; 9/16, PCC; 9/17, Regis; 9/18, Aims; 9/19, RMCAD; 9/26, Adams State.
- Ben Hix from ACT has a proposal. They would like to partner with us and merge their fall educator workshops with the council. They would eliminate their fall workshops, but then they would ask for one afternoon breakout session, offered twice, and would pay some amount that we would like. Discussion: what will College Board, Boettcher, etc. say about this? Are we setting a precedent? Maybe we shouldn't take any money. At their workshops, they had something like 20-40 counselors in attendance. Can we just offer them a break-out session without becoming a partner? What about letting them on the agenda but they purchase space from the college? Could that be confusing and also open doors to other groups? What about an agreement with ACT to be a partner, with some attendant responsibilities and attendant opportunities? We would like Dana to ask Ben to put it in writing and give us some time to ponder the decision before we vote. Also, Dana please contact College Board and let them know about possible changes.

O. Counselor of the Month – *Judy Ransom*

- Judy presented the check to Eve in front of the senior class.
- There are tons of nominations coming in and they will be making the next determinations soon.

P. Constitutional Ad Hoc – *Cynthia Zimmerman*

No Report.

Q. College Day/Night – *Andrea Salazar-Morgan*

- Tara Holmes will be on the committee. They will continue to meet. The retreat is Feb. 18th on president's day. That is when they put together the fall schedule.
- They have a concern that at the college fairs, the representatives are becoming more casual (dress, on cell phones, etc.). Also, colleges not showing up at the fair. Is there a way to let the Director know that the representatives aren't showing up? Maybe the host could be asked first, and if they are not comfortable, have the committee person call. No one showed up at the Trinidad fair at all, so they would like some sort of letter from Council explaining why they are going to pull the fair from Trinidad.

R. Annual Conference – *Vaughn Toland & Jenny Smith*

- The evaluation results were put together. The overall rating was about the same. The comments about location were split. The comments about the breakout sessions were uniformly positive. They will meet next week and start talking about location.

S. Admission Practices – *Cathy Nabbefeld & Don Tollman*

No Report.

VIII. Old Business

A. E-List – Susan Hunt.

- There were some snafus over Christmas because people didn't know how to unsubscribe. Shanna will send out the email explaining about the e-list. Susan will be the point person to talk about it.

IX. Adjournment – *Shanna Hamblin*

The meeting was adjourned at 3:39 p.m.

2008 Executive Council Meeting Dates

Thursday, February 14, 9:00 – 11:30 a.m.

Friday, March 21, 1:00 – 3:30 p.m.

Friday, April 25, 1:00 – 3:30 p.m.

Friday, May 16, 1:00 – 3:30 p.m.

Friday, June 20, 1:00 – 3:30 p.m.

Friday, August 15, 1:00 – 3:30 p.m.

Friday, September 19, 1:00 – 3:30 p.m.

Friday, October 17, 1:00 – 3:30 p.m.

Friday, November 14, 1:00 – 3:30 p.m.