

**Colorado Council on High School/College Relations –**  
**Executive Committee Meeting**  
**University of Colorado Denver – Conference Room, Annex Building**  
**November 10<sup>th</sup>, 2011**  
**9:00 – 11:30 a.m.**

**Members Present:** Misty Sellden, Stephanie Tengelsen, Vaughn Toland, John Happs, Skip Zickmund, Shawn Rodwell, Karen Khuu, Gully Stanford, Kim Medina, Kerri Spore, Andrea Salazar-Morgan, Tara Holmes, Ashley Maloney, Kristin Myers, Katie Mitchell, Dana Trujillo, Ryan McCoy, Shannon Holtmann

**On conference phone:** Nicole Wilgenbusch, Timalyn O’Neill, Ari Rosner-Salazar

**Guests:** Tamara White Johnson; Tonette Salazar

**Minutes**

**I. Call to Order – 1: – *Misty Sellden***

- a. Meeting was called to order at 9:04 a.m.

**II. Approval of Minutes and Agenda Additions – *Misty Sellden***

- Minutes approved

**III. Treasurer’s Report – *Bill Hathaway-Clark via email***

- Balance sheet as of November 8, 2011:  
Total assets = \$395,637.67  
Total income = \$7,097.55  
Total expenses = \$7,732.64  
Net income = \$-635.09
- On the revenue side for the past month, we realized income for the annual conference (\$1,744), Counselor Workshops (\$4,203), Handbooks (\$1,065), and even a few more memberships this late in the year.
- On the expense side the major expenses were for handbook mass mailing postage (\$2,043), more Bus Grants (\$3,707), and \$1,000 down payment to Deuces Wild Casino Rentals. All Bus Grants awarded totaled \$7,043. CCHS/CR committed \$5,000 and CiC committed up to \$3,000. I will invoice CiC for \$2,043. Thank you CiC!!
- The tax return for FY 2011 ending June 30 was filed this week (November 15 deadline).

**IV. Updates**

- a. **DHE/CiC – *Gully Stanford and Misti Ruthven (not present)***
  - Tamara White Johnson, DHE: Convening a meeting of Admissions Director November 17
  - Creating a Task Force on Admissions Policy Review, to start in January

- Working with CDE on Endorsed Diploma criteria: Eric Carpio represents Admissions; Jo Hansen represents Counselors; Scott Stump/Mimi Leonard represent CTE.
- Serving (with Ryan McCoy) on Ed Success Task Force – several bills forthcoming, see <http://www.colorado.gov/lcs/EdSuccessTF>
- Gully/CiC – concluded College App Month - very happy with results, just under 1,000 students who applied. 860 Entries/4 scholarship winners – Platte Canyon, CEC Denver, Valley HS (Platteville), Pawnee HS
- Educator winner – Eric Todd, Estes Park HS
- Educator IKEA card went to Corrie Navis from Urban Peak
- Always welcome feedback re: College App Month
- New Directory Published – see [www.cicpartnernetwork.org](http://www.cicpartnernetwork.org) or order copies from Gully [gully.stanford@cic.state.co.us](mailto:gully.stanford@cic.state.co.us)
- New 2-sider on resources for Special needs students...and webinar on online resources at [www.collegeincolorado.org](http://www.collegeincolorado.org)
- Got grant to create microsite for Offenders/ex-Offenders...roll-out by June
- **Report Central**
  - Did you know that, for the 1,757 seniors across Colorado who have taken the Career Cluster Finder Survey so far this fall, Hospitality & Tourism was the top career cluster of interest (17.2% of these students) followed closely by Health Science (15.8%) and Human Services (15.4%).

Would you like to know the numbers for *your* school district?

- College In Colorado has recently added an important new data aggregation tool for school districts called Report Central. This tool provides district-wide aggregation of student work on [CollegeInColorado.org](http://CollegeInColorado.org). It gives districts the power to build a custom report for one school, several schools or all schools, choose the type of report from more than 35 usage and outcome reports, and filter results by demographic characteristics and time frame. For more information, contact your local regional coordinator or stop by the College In Colorado table.

b. **CESDA** – *Priscilla Gardea via email*

- CESDA symposium is tomorrow (11/11) at ACC. Thanks to Council for support!

c. **ACT** – *Robin Boren via email*

- Several key positions are open

d. **RMACAC** – *Cara Ray via email*

- RMACAC will have a table at the CCHS/CR Conference representing the Superconference in May and the NACAC in October.
- Any information we could get from Ryan and/or CCHS/CR about the Colorado Day at the Capitol co-sponsored with ASCA, us and CCHS/CR would be great. We have spoken to our Government Relations Chair about this and are considering flying him up and/or involving Rana Tarkenton again if she is willing and able. We just need to know who to coordinate with.

**V. Representative Reports**

- **University** - *Katie Mitchell*: No report
- **Four-Year** – *Tara Holmes*: No report
- **Two-Year** – *Ashley Maloney*: No report
- **Private HS** - *Skip Zickmund*: No report
- **Post-Secondary at Large** – *Kim Medina*: No report

**Districts 1-7**

- **District 1** - *Kerri Spore*: No report
- **District 2** - *Mark Thompson via email*: No report
- **District 3** – *Kristin Myers*: No report
- **District 4** - *Shawn Rodwell*: No report
- **District 5** - *Rick Sciacca via email*: No report
- **District 6** - *Nicole Wilgenbusch*: No report
- **District 7**: *Shannon Holtmann*: No report

**VI. New Business**

- **Website Maintenance**
  - Shawn: current webmaster will be leaving us at end of December; list of vendors to choose from
  - What do we need this person to do? Discussion of duties/responsibilities: how editing access should be managed/scholarship form creation/research what makes an effective nonprofit website, and then create what we have and what we need/immediacy (need to hire someone by 1/1/12) – perhaps hire a short-term person on a limited contract

- Would the person currently working with Ricky (who has access to the Council website) be a viable short-term option until we find a long-term solution?
  - Misty will speak with Ricky about that solution – back-up plan if that won't work?
  - Need to think about different constituencies and what they need from the website
  - Will wait to hear from tech committee about next steps
- **Discussion re: continuation of contract w/Salazar & Associates:**  
Tonette Salazar: Contract is technically with CSCA; summary of services was emailed to Council; looking at a three-year renewal (\$9,000 a year for three years); we came in late on current contract (was prorated – we currently pay \$6,000); lobbyist services are generally much higher (\$25,000+ annually)
  - Motion to continue the contract (second): **Motion approved**

## VII. Old Business

- N/A

## VIII. Committee Reports

- a. **Technology** – *Shawn Rodwell and Timalyn O'Neill*
  - Already covered
- b. **Scholarship** – *Mark Thompson via email*
  - Nothing to report particularly other than we have had our first application received on Oct. 22, merely 15 full weeks before the due date.
- c. **Public Relations** – *Tiffany Kingrey via email*
  - No report
- d. **Professional Development** – *John Happs and Andy Burns (not present)*
  - Working on pre-workshop for conference in December; everything seems ducky
- e. **Membership** – *Misty Sellden for Nick Kirrane*
  - Application from Vista Peak in Aurora – applying as new HS, accredited by Northcentral; traditional 9-12 HS (500 or fewer students); no need to vote, they meet criteria for membership
- f. **Handbook Revision** – *Katie Mitchell*
  - Thanks to Misty for her help w/advert flyer; new cover is up on website as well
  - Handbook is only as good as updates received
  - Recommendation to stick w/designer

g. **Handbook Distribution** – *Kim Medina*

- Need to work with printer – boxes have been falling apart in transit
- If people ordered a handbook in October and have not yet received...

h. **Government Relations** – *Ryan McCoy*

- Education Success Task Force is breaking into subgroups – looking at intervention points for where students aren't continuing on, especially middle school
  - Subgroup 1: Prevention/Intervention Points & Transitions for P-20
    - Identify the transition points within a student's academic career at which grade-level performance is key to future success and ensure that students can demonstrate postsecondary and workforce readiness no later than high school graduation. Identify key college transition points to ensure improved college graduation rates.
    - Ensure identification of students at-risk of not being "ready" for post-secondary success and college graduation based on research and make this information available to school districts, schools, and institutions of higher education.
    - Review use of students' individual career and academic plans (ICAPs) and recommend how students' assessments can be linked to the ICAP.
    - Review the practice of social promotion and recommend alternative strategies for ensuring students are making sufficient academic progress.
    - Review all state statutes, state board rules, and guidelines adopted by the Commission to assist school districts, schools, and higher education in providing identification and information to help ensure students demonstrate academic success through college graduation.
  - Subgroup 2: Effective Interventions and Best Practices in Basic Skills Education for P-20
    - Identify research-based strategies and best practices around developmental education and remedial education that will ensure students are postsecondary and workforce ready and will increase the likelihood that they will complete postsecondary education efficiently.
    - Review data and research on effective interventions at the elementary and secondary levels and the postsecondary level to keep kids on a path for high school and college graduation. Make this information available to school districts, schools, and institutions of higher education. Best practices may include curriculum, methods of delivering the intervention/courses, diagnostic placement practices, use of modularized/shorter term courses, tutoring, online, etc.

- Review all state statutes, state board rules, and guidelines adopted by the Commission to assist school districts and schools in providing developmental education to help ensure students demonstrate postsecondary and workforce readiness no later than high school and to assist institutions of higher education in providing remedial education.
  - Day at the Capitol: breaking up events – 2/2/12 will be evening event networking with state legislators; 2/3/12 will be the traditional day event
- i. **Financial Aid** – *Gully Stanford for Misti Ruthven*
  - Reminder that College Goal Sunday is quickly approaching (February 12, 2012). \$30,000 in scholarships will be given away to students who attend.
  - FAFSA season is quickly approaching. We're booking up, so please request your FAFSA workshops today (contact Misti).
- j. **Elections and Recognition** – *Ari Rosner-Salazar*
  - Run-off elections have been necessary; multiple ties
  - EBoard reserves the right to elect; greater discussion needs to be held re: bylaws
  - We have ten Outstanding Service Awards to hand out and five retirees to honor
  - Andy Burns will be president and Jenny Smith will be secretary
  - Trophy orders have been submitted
- k. **Counselor Workshops** – *Dana Trujillo*
  - Working up walk-in registrations
  - May be asking Council to look at \$15 reimbursement
  - Begin planning for fall very soon
  - Dana is officially stepping down – likely to serve on committee in advisory position over the next year
- l. **Counselor of the Month** – *Gully Stanford for Misti Ruthven*
  - Skip Zickmund – Mullen HS (October Counselor of the Month); nominated by student!
  - Craig Quintana – Smoky Hill HS (November COTM)
  - Working on Counselor of the Year
- m. **College Day/Night** – *Tara Holmes and Andrea Salazar-Morgan*
  - Bus grant recipients:
    - *Kiowa High School*
    - *Center High School*
    - *Crowley County High School*
    - *Aguilar School District*
    - *GOAL Academy*
    - *Paonia High School*

- *Fowler High School*
  - *Cotopaxi School District*
  - *Karval School*
  - *Mapleton Public Schools*
  - *Akron*
  - *Swink High School*
  - *Palisade High School*
  - *Mapleton Public Schools-8<sup>th</sup>-10<sup>th</sup>*
  - *Colorado High School Charter*
  - *Moffat School*
  - *South Park High School*
  - *Valley High School*
  - *Hanover Jr./Sr. High School*
  - *Grand Junction High School*
  - *Primero Jr./Sr. High School*
  - *LaVeta*
  - *PREP Academy*
  - *Jefferson High School*
  - *Ferguson High School*
  - *Custer County High School*
- Attendance seemed to rise at fairs – perhaps linked to additional bussed-in students
  - Potentially looking at spring fair bus grants as well
  - Looked at length of the fairs – shortening some fairs to an hour seemed effective
  - Committee has shrunk – if you are interested or have staff members that are interested... fairly low-commitment
  - Discussion re: Aspen Fair and bussing needs
  - Misty: students in her school feel a little intimidated by Aspen Fair
- n. **Annual Conference** – *Misty Sellden for Ricky Mott*
- Committee is meeting next week (Friday)
  - Final confirmations will be going out
- o. **Admission Practices** – *Karen Khuu and Terry Ruch (via email)*
- No report

## **IX. Future Meetings**

- December: No meeting
- January: date TBD – will be held at CU Denver

## **X. Adjournment** – *Misty Sellden*

- Meeting was adjourned at 10:34 a.m. by Misty Sellden